



Seafarers International House

Seafarers International House
Social Worker/Case Worker
Part-Time with benefits

POSITION DESCRIPTION
December 2022

Overview

Seafarers International House (SIH) is the Lutheran response to the urgent needs of vulnerable seafarers and immigrants. It is a Lutheran mission, serving multi-faith populations, of seafarers and immigrants- most especially asylees. Our mission seeks to respond to seafarers and asylees who are between homes with physical, emotional and spiritual assistance by offering pastoral care, hospitality (including temporary lodging at our guesthouse) social assistance, advocacy, and prayer.

For more information, please visit the website at www.sihnyc.org

Essential requirements and qualifications:

- LMSW with SiFi certification preferred.
- Bachelor's Degree in Social Work, Psychology, or Sociology also considered
- Proficiency in a language other than English preferred
- Experience in offering concrete social services
- Fluency in navigating social service applications
- Must have excellent written and verbal communication skills
- Ability to manage time effectively, multi-task, determine priorities, and work independently
- Knowledge about immigration law/system is a plus.
- Proficiency in Microsoft Office application
- Should have comfort with multi-disciplined social service focus touching on both community organizing and case management
- A deep respect for ecumenical expressions of various faiths as well as an understanding and respect of various cultures

Position Summary: The Social Worker for SIH Immigrant and seafarers will conduct social services needs assessments, and provide case management and supportive services to immigrants who are ineligible for ORR as well as seafarers. This is an in-person position.

Key Areas of Responsibility:

Asylees:

- Conduct social services needs assessments for immigrants and their families.
- Organizing volunteer program for detention center visits
- Developing a network of trusted colleagues from partner organizations
- Ongoing case management vetting referrals for temporary housing provided by SIH and/or seeking more long term accommodations for immigrants, especially asylees.
- Managing stays of sojourners (asylees and asylum seekers) at the guesthouse including maintaining corresponding agency documentation, assisting with social services, and coordinating referrals as well as helping clients navigate red-tape to more quickly find employment and permanent housing.
- To address needs in the following domains: safety, education, health, mental health, legal/immigration, substance abuse, independent living, employment, enrichment activities.
- Assist participants with simple immigration forms such as work authorization applications or change of address
- Maintain a resource database for immigrants in the NY metropolitan area (including NJ, CT).
- Provide advocacy and support for immigrants and families to access resources.
- When necessary, accompany participants to various institutions for support, including schools for enrollment, benefits offices, and medical appointments.
- Provide crisis intervention services directly, as needed, or connect family to services to support safety and well-being in a crisis situation.
- Apply best practices for thorough assessments of progress and services provided.
- Supervise interns (if applicable)
- Conduct Know Your Rights presentations for Legal and Cultural Orientations.
- Other duties as assigned.

Seafarers

- Advocate for and assist seafarers in navigating their merchant mariner requirements including medical clearance, Coast Guard paperwork, MMC credential applications, security clearance, unemployment, and retirement documents.
- Be available for counseling, support, and encouragement through in-person, electronic, and /or social media conversations.
- Maintaining partnership with Seafarers International Union and other partners in the maritime community

This position reports to the Executive Director of SIH. The position has no supervisory responsibilities.

Physical Demands

- The physical demands here are representative of those that must be met by an employee to perform the essential duties of the job.
- While performing the duties of this job, the employee is regularly required to assist with luggage of asylees and processing some clothing and supplies boxes and therefore the employee should be able to lift and carry packages up to 50 lbs.

This is a half time position. SIH offers competitive salary, paid leave, health and dental insurance and pension (if more than 30 hours per week are worked).

The salary range is \$38,000 - \$40,000.

Qualified candidates should contact SIH's Executive Director at drege@sihnyc.org.